



**AGENDA**  
**Re-Organizational Meeting of the**  
**Clayton Council**  
Council Chambers  
414 Main Street, Clayton, DE  
Monday, May 13, 2024  
7:00 p.m.

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As a courtesy to others, please turn off/silence all mobile devices during the Town Council Meeting.

1. **Call to Order**
2. **Pledge to the Flag**
3. **Presentation to Councilwoman Mary Ellen DeBenedictis**
4. **Swearing in of New Council Members**
5. **Determination of a Quorum**
6. **Restructuring of Council**
  - a. **Election of Officers:**
    - Mayor (President) of the Council
    - Vice Mayor
    - Secretary
    - Treasurer
    - Assistant Treasurer
7. **Approval of Minutes**
  - a. Council Meeting – April 8, 2024
  - b. Public Hearing – April 16, 2024
  - c. Special Council Meeting – April 19, 2024
  - d. Budget Committee Meeting – April 22, 2024
  - e. Law & Legislature Committee Meeting – April 23, 2024
  - f. Board of Election Committee Meeting – April 30, 2024
  - g. Board of Election Committee Meeting – May 1, 2024
8. **Approval of Income and Expense Report – April 2024**
9. **Communications**
10. **Report of the Chief of Police**
11. **Report of the Town Solicitor**
12. **Reports from Members of Council**
  - a. Report from Electric Committee – DeBenedictis, Carrow, Paisley, Flatter, Burnett
  - b. Report from Street Committee – Carrow, Paisley, Spencer, Pedigo
  - c. Report from Sewer & Storm Water Committee – Flatter, Carrow, Paisley, Burnett, Pedigo

- d. Report from Equipment Committee – Paisley, Carrow, Flatter, Spencer
- e. Report from Personnel Committee – Flatter, Carrow, DeBenedictis
- f. Report from Public Safety Committee – Smith, Flatter, Paisley, A. Carrow, Stinson
- g. Report from Budget Committee – Flatter, DeBenedictis, Smith, Carrow, Paisley
- h. Report from Economic Development Committee – Carrow, Burnett, Ide, Thomas, Young
- i. Report from Downtown Development District Rebate – DeBenedictis, Paisley
- j. Report from DEMEC – DeBenedictis, (Alternate)
- k. Report from Board of Adjustments – Petro, Kennedy, Thompson, Cimaglia, Collins
- l. Report from Planning & Zoning Committee – Brockenbrough, Stover, Getty, Burnett
- m. Appeals Board (Building Code) – Jones, Watts, Ide
- n. Law & Legislature Committee – Paisley, Smith, Carrow, Flatter, DeBenedictis
- o. Building Committee – Carrow, Paisley, Flatter, Dias, Whalen, Hutson

**13. Public Forum** – *Each resident will have three (3) minutes to make a comment on their subject matter.*

**14. Unfinished Business**

- a. Discuss and Vote on Ordinance 2024-09 – An Act to Amend Article 3.3-5 of the Clayton Municipal Code Related to Abandoned, Wrecked, Dismantled, Inoperative, or Unregistered Vehicles. (RP)
- b. Discuss and Vote on Ordinance 2024-10 – An Act to Amend Article 3.3-1 of the Clayton Municipal Code Related to Traffic, Parking, and Vehicles. (RP)
- c. Discuss and Vote on Ordinance 2024-11 – An Act to Amend Article 3.2-7 of the Clayton Municipal Code Related to Disorderly Use of Premises. (RP)
- d. Discuss and Vote on Ordinance 2024-12 – An Act to Amend Article 3.2-1 of the Clayton Municipal Code Related to Making, Creating, or Permitting of Unreasonably Loud, Disturbing, or Unnecessary Noise Prohibited. (RP)
- e. Discuss and Vote on Ordinance 2024-13 – An Act to Amend Article 3.2-2 of the Clayton Municipal Code Related to Disorderly Conduct. (RP)

**15. Appointment of Committees**

- Electric
- Street
- Sewer & Stormwater
- Personnel
- Equipment
- Public Safety
- DEMEC
- Budget
- Board of Adjustment
- Planning & Zoning
- Appeals Board (Building Code)

Economic Development  
Downtown Development District Rebate  
Law & Legislature  
Building

## **16. New Business**

- a. Presentation - Dover/Kent County MPO – Discuss and Vote on FY'25 UPWP Project at Wheatley's Pond Road and School Lane Intersection. (NS)
- b. Discuss and Vote on Electric Rates. (NS)
- c. Discuss and Vote on Hiring a Project Manager for Anticipated Construction of a New Municipal Building. (WC)
- d. Discuss and Vote on the 2024 Paving Project – Wheatley's Farm Drive and Sammon Drive at the Intersection, Wilson Street, West Street, S. Bassett Street (Two Patches Near the Bus Lot, and S. Bassett Street between Main Street and Smyrna Avenue. (WC)
- e. Discuss and Vote on the Amended Budget and Resolution. (NS)
- f. Introduction of Ordinance 2024-14 – An Act to Amend Article 2.2-2 of the Clayton Municipal Code Related to Handling and Disposition of Garbage, Trash, and Rubbish. (RP)
- g. Introduction of Ordinance 2024-15 – An Act to Create Article 4.1-6 of the Clayton Municipal Code Related to Mobile Food Vendors. (RP)
- h. Introduction of Ordinance 2024-16 – An Act to Create Article 4.1-7 of the Clayton Municipal Code Related to Peddling and Soliciting. (RP)

## **17. Adjournment**

**In accordance with 29 Del.C §10004 (C) (2), this agenda was posted at least seven (7) days in advance of the meeting. This agenda is subject to change to include the addition or deletion of items, including Executive Sessions, which arise at the time of the meeting. Agenda items listed may be considered out of sequence.**

**Note – If special accommodations are needed, please contact the Town Hall at (302) 653-8419 at least 72 hours in advance of the meeting. If a translator is needed, please give the Town ten (10) days' notice.**